

11. The Church Hall is insured for a maximum of 150 people. Up to 100 people can be seated on chairs.
12. The hall is subject to a noise abatement order served on us by the Council. The hirer shall not permit the use of amplified music exceeding the sounds cut-out system in the hall. Breaking this order could result in a serious fine.
13. The Premises Licence does not permit the sale of alcoholic beverages. If the hirer wants to sell alcoholic drinks the hirer must obtain a licence to do so from the Council. A copy of the licence must be given to the Hall Manager. Hirers may pour alcoholic drinks for their guests on the premises provided no charge is raised.
14. The hirer shall not admit or allow any persons under the influence of drink or drugs to remain in the hall.
15. The hirer will ensure that the hall is left clean and tidy and all tables and chairs are stacked in the correct allotted places. A plan is displayed in the hall foyer. Failure to do so may incur additional charges.
16. The period of hire shall include all time required for setting up and clearing away.
17. The hirer must observe and carry out all fire instructions displayed in the hall foyer. Hirers must also make themselves aware of fire exits and the location of fire extinguishers.
18. Payment for hiring the hall can be made in cash or by cheque payable to Goldington PCC. We do not offer debit or credit card payment facilities.
19. Please make every effort to recycle your waste properly. Clearly marked bins are located in the kitchen and grey and orange top wheely bins are available in the bin storage area outside the kitchen door.
20. The hirer will ensure that they have Public Liability Insurance in place to cover the persons engaging in their activity and that the hall itself, particularly the floor covering, is fit for the purposes of their activity.

CHEQUES SHOULD BE MADE PAYABLE TO '**GOLDINGTON P.C.C.**'.

Payment by credit card or debit card cannot be accepted.



PARISH OF ST MARY THE VIRGIN GOLDINGTON

**APPLICATION FOR HIRE OF
GOLDINGTON CHURCH HALL**

NAME OF APPLICANT:.....

ADDRESS:
.....

CONTACT TELEPHONE NUMBER:

ORGANISATION:

NAME OF RESPONSIBLE PERSON IN ATTENDANCE:
.....

DATE REQUIRED:

TIME: FROM TO

PURPOSE OF HIRE:

APPROX NUMBER OF PEOPLE ATTENDING:

CATERER (IF APPLICABLE):

HIRE CHARGE: £..... CHEQUE/CASH
+ £100.00 Retention CHEQUE

**I/We accept and agree to comply with the attached conditions of hire
for the use of Goldington Church Hall**

DATE: SIGNED:

COMPLETE AND SEND TO:
MR G SOWERBY 54, AYLESBURY ROAD, BEDFORD (01234) 403411
geoffsowerby@hotmail.com

**PARISH OF ST MARY THE VIRGIN, GOLDINGTON
CONDITIONS OF USE OF THE CHURCH HALL**

1. An application to use the hall shall be made on an application form supplied by the Hall Manager or downloaded from the website.
2. The application must be accompanied by the hire charge agreed with the Hall Manager. A deposit of £100 may be requested by the hall manager to cover any failings to comply with the conditions of hire of the premises.
3. The hall is not available for hire on Good Friday, Easter Sunday, Christmas Eve, Christmas Day or Boxing Day.
4. The Parochial Church Council and the Hall Manager reserve the right to refuse any application to use the church hall and shall not be required to give grounds for such refusals.
5. The PCC does not accept liability for any loss, damage or injury to persons or property unless caused by an act or omission of the PCC or any person acting for it and the person hiring the hall (the hirer) shall indemnify the PCC, Vicar and Church Wardens of St Mary's Goldington against any claim whatsoever.
6. The hirer shall not carry out or permit to be carried out any alterations or adaptations of any electrical installation in the hall. Nor shall the hirer affix or permit to be affixed any bill, poster or advertisement or any other matter to any part of the hall without the consent of the Hall Manager.
7. The hirer shall not introduce or allow to be introduced any furniture or equipment without the prior consent of the Hall Manager and any items permitted shall be removed by the end of the period of hire
8. The hirer must prove to the Hall Manager that all electrical equipment used in the hall has been PAT tested.
9. Bouncy Castles may be used in the hall or paddock provided that owner of the equipment has adequate public liability insurance.
10. The hirer shall observe all the conditions and restrictions contained in the PREMISES LICENCE which is displayed in the hall foyer.